

**CITY OF OAK HILL**

**CITY COMMISSION MEETING**

CITY COMMISSION CHAMBERS – CITY HALL  
234 South US Highway 1  
Oak Hill, FL 32759  
(386) 345-3522



**January 8, 2018**

**6:00PM**

**MINUTES**

**A. OPENING**

1. Invocation
2. Pledge of Allegiance
3. Roll Call

**Roll Call.**

**Present:** Mayor Gibson, Commission Bracy, Commissioner Bittle, Vice Mayor Hyatt, Commissioner Lindlau.

**B. PRESENTATIONS – State of the City**

**Mayor Gibson read a recap of 2017 for the City.**

**Celebrated the City's 90th Anniversary (6/6/27)**

**Mandy Osweiler, Deputy City Clerk received Employee of the Year**

**Completed Annexations – 4**

**New Homes – 21 (9 in 2016)**

**Passed Ordinances – 12 (Annexations, Rezoning's, Animal Control, ISBA, FPL Franchise, Flood maps, Pharmacies Medical Marijuana and Electronic Campaign reporting)**

**While recovering from Hurricane Matthew, Hurricane Irma hit.**

**Volusia Animal Control started 10/1/2017**

**Completed the ISBA that the City has been working on since 2014**

**Held numerous meetings with the County in regard to Water and Sewer**

**Emergency Management Plan was adopted – June 2017**

**Pharmacies were added to the City's land use codes. (Medical Marijuana)**

**Legislative request was denied – the Commission decided to try again in 2018**

**The Economic Development Board has begun meeting regularly**

**The City has selected two engineers to assist the City in future plans**

**Cameras have been installed at Mary Dewees park and they have already identified a subject that had vandalized the park.**

**Jimmy Vann passed away and Sunrise Park was renamed in his honor to 'Jimmy Vann Sunrise Park'**

**Received an ECHO grant for Mary Dewees Park - \$37,125 (Planning Solutions)**

**Received a FIND grant for Jimmy Vann Sunrise Park - \$30,000 (Planning Solutions)**

**Received a DEO grant for a Strategic Plan - \$43,500 (Mike Arman)**

**C. CITY ADMINISTRATION REPORTS**

1. Review of the Bills and Paid Interim Bills for December 15, 2017, December 19, 2017 and January 8, 2018

**Vice Mayor questioned Commissioner Lindlau travel expense and Commissioner Lindlau stated he has been attending the Indian River Council Meetings in Sebastian Inlet.**

2. Hurricane Matthew reimbursement of funds

The City Administrator stated the City has been paid in full for Hurricane Matthew by FEMA and now she is working on requesting the funds for Hurricane Irma.

Vice Mayor stated the City Administrator deserve recognition for facilitating the reimbursement of the City's funds from FEMA, the Commission agreed.

### 3. Solid Waste Contract Expiration

The City Administrator stated the City's solid waste contract is up with WastePro in October of 2018 and the Commission should begin to think of items that will need to go into the Request for Proposal (RFP)

### 4. Operational Manual

The City Administrator stated the front desk manual is complete at the front desk and all other instructions are in the physical files and on the City's server. Passwords will be kept by each employee at their desks and in the event of resignation or dismissal the City's IT department will reset the passwords.

### 5. Property transfer from the County

Volusia County has transferred a piece of property with the short parcel# of 8531-03-00-1200, due to delinquent taxes.

### 6. SEV Homeless Stakeholder Committee

The City Administrator stated when she attended the recent Homeless Stakeholder Committee and she suggested the committee had too much friction within and it would not be a good time for the City to participate at this time.

The Commission agreed.

### 7. Code Enforcement Agreement – Renewal

**Motion: To renew Mike McGrath's Code Enforcement Agreement, Action: Approve, Moved by Commission Bracy, Seconded by Vice Mayor Hyatt.**

**Motion passed unanimously.**

### 8. January 16, 2018 Workshop - Reminder

#### **D. CITY ATTORNEY NON-AGENDA ITEMS**

#### **E. VOLUSIA COUNTY SHERIFF ITEMS**

Captain Summers introduced LT McKnight who will be overseeing the district that includes Oak Hill.

#### **F. CITY PLANNER ITEMS**

#### **G. CITY ENGINEER**

#### **H. CONSENT AGENDA**

**1. The approval of the following minutes: November 27, 2017 and December 11, 2018 Commission meetings.**

**Motion: To approve the Consent Agenda, Action: Approve, Moved by Commission Bracy, Seconded by Commissioner Lindlau.**

**Motion passed unanimously.**

#### **I. OLD BUSINESS**

#### **J. NEW BUSINESS**

**1. The City Administrator read the Ordinance into record by heading only.**

**ORDINANCE NO. 2017 - 12**

**AN ORDINANCE OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA CREATING SECTION 12-2 (CAMPAIGN TREASURER'S REPORTS - ELECTRONIC CAMPAIGN FILING) OF THE CITY CODE OF ORDINANCES REQUIRING FILING OF CAMPAIGN TREASURER'S REPORTS WITH THE VOLUSIA COUNTY SUPERVISOR OF ELECTIONS OFFICE'S ELECTRONIC FILING SYSTEM PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.**

**Motion: To Approve Ordinance 2017-12, Action: Approve, Moved by Commission Bracy, Seconded by Commissioner Bittle.**

**Motion passed unanimously.**

**2. The City Administrator read the Ordinance into record by heading only.**

**ORDINANCE #2018-01**

**AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS FUTURE LAND USE, BY CHANGING APPROXIMATELY 5 ACRES LOCATED ON NORTH US HWY 1 FROM VOLUSIA COUNTY URBAN LOW INTENSITY (ULI) TO CITY OF OAK HILL AGRICULTURE (A-1); PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HERewith; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

**Motion: To Approve Ordinance 2018-01, Action: Approve, Moved by Commission Bracy, Seconded by Commissioner Bittle.**

**Motion passed unanimously.**

**3. The City Administrator read the Ordinance into record by heading only.**

**ORDINANCE #2018-02**

**AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS UNIFIED LAND DEVELOPMENT REGULATIONS, BY REZONING APPROXIMATELY 5 ACRES LOCATED ON NORTH US HWY 1 FROM VOLUSIA COUNTY TRANSITIONAL AGRICULTURE (A-3) TO CITY OF OAK HILL AGRICULTURE (A-1); PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HERewith; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

**Motion: To Approve Ordinance 2018-02, Action: Approve, Moved by Commission Bracy, Seconded by Vice Mayor Hyatt.**

**Motion passed unanimously.**

**4. The City Administrator read the Ordinance into record by heading only.**

**ORDINANCE #2018-03**

**AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS FUTURE LAND USE, BY CHANGING APPROXIMATELY .21 ACRES LOCATED AT 141 EAST ARIEL RD FROM VOLUSIA COUNTY URBAN MEDIUM INTENSITY (UMI) TO CITY OF OAK HILL MEDIUM DENSITY RESIDENTIAL (R-3); PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HERewith; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

**Motion: To Approve Ordinance 2018-03, Action: Approve, Moved by Commission Bracy, Seconded by Commissioner Bittle.**

**Motion passed unanimously.**

5. The City Administrator read the Ordinance into record by heading only.

**ORDINANCE #2018-04**

**AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS UNIFIED LAND DEVELOPMENT REGULATIONS, BY REZONING APPROXIMATELY .21 ACRES LOCATED AT 141 EAST ARIEL RD FROM VOLUSIA COUNTY URBAN MOBILE HOME (MH-5) TO CITY OF OAK HILL MOBILE HOME SUBDIVISION (MH-1); PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HEREWITH; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

**Motion: To Approve Ordinance 2018-04, Action: Approve, Moved by Commission Bracy, Seconded by Commissioner Lindlau.**

**Motion passed unanimously.**

6. The City Administrator read the Ordinance into record by heading only.

**ORDINANCE #2018-05**

**AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS FUTURE LAND USE, BY CHANGING APPROXIMATELY 2.75 ACRES LOCATED ON SHILOH RD FROM VOLUSIA COUNTY RURAL TO CITY OF OAK HILL AGRICULTURE; PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HEREWITH; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

**Motion: To Approve Ordinance 2018-05, Action: Approve, Moved by Commission Bracy, Seconded by Commissioner Bittle.**

**Motion passed unanimously.**

7. The City Administrator read the Ordinance into record by heading only.

**ORDINANCE #2018-06**

**AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS UNIFIED LAND DEVELOPMENT REGULATIONS, BY REZONING APPROXIMATELY 2.75 ACRES LOCATED ON SHILOH RD FROM VOLUSIA COUNTY TRANSITIONAL AGRICULTURE (A-3) TO CITY OF OAK HILL AGRICULTURE (A-1); PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HEREWITH; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

**Motion: To Approve Ordinance 2018-06, Action: Approve, Moved by Vice Mayor Hyatt, Seconded by Commission Bracy.**

**Motion passed unanimously.**

**K. CITY GOALS**

Water and Sewer

Volusia Days – Tallahassee – Mayor and City Administrator

**The Commission agreed by consensus for the Mayor and the City Administrator to attend Tallahassee Volusia Days.**

Parks

Pier repairs

Commissioner Lindlau stated he spoke with a representative from Thruflow about decking panels like the ones Canaveral National Seashore uses. He stated he saw this as a good product that could last for years and he urged the Commission to think about utilizing them for the fishing pier.

**Motion:** To approve the quote from Morris Construction for \$13,000 and to request a cost for stainless steel screws and waving the formal bid process, **Action:** Approve, Moved by Commission Bracy, Seconded by Commissioner Bittle.

**Motion passed unanimously.**

The Commission requested the company provide worker's compensation and liability insurance.

The Commission requested for the City Administrator to reach out to the property owner directly to the south of the pier and ask if they are interested in selling.

#### **L. BOARDS AND COMMITTEES**

Economic Director

The Economic Development Director stated he received an interesting study in regard to who works and lives in the city of Oak Hill and it showed there are 122 full time jobs in the City with 114 of those jobs held by someone who lives outside the city limits; meaning only 8 citizens live and work here.

Economic Development Board

**Chair Tim Palmer urged the Commission to focus on the first impression of the City.**

Waterfront Committee

PLDRC (Planning & Land Development Regulation Commission)

Parks and Recreational Advisory Board

#### **M. CITIZEN PARTICIPATION (NON-AGENDA ITEMS)**

#### **N. COMMENTS AND CONCERNS FROM THE COMMISSIONERS**

Commissioner Bracy agreed with Mr. Palmer that are code issues that need to be addressed.

#### **O. ADJOURNMENT – 7:25PM**



Douglas A Gibson, Mayor

**ATTEST:**



Kohn Evans, City Clerk/Administrator

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.